



Call for Resolutions to the Annual Meeting

In fulfilling its Mandate and Objects of the *Registered Nurses Act (2008)*, ARNNL advances nursing excellence for public protection and optimal health of the Newfoundland and Labrador population.

Why Should I Submit a Resolution?

Resolutions are an important way members of ARNNL can raise issues for discussion by colleagues at the ARNNL Annual Meeting, and call for action by the elected representatives. Resolutions may be submitted by groups or individual ARNNL members.

What Issues Can Be Addressed by Resolutions?

Issues can relate to nursing practice, education, administration, research, the professional association, or the health care system. The issues should be significant on a community, provincial or national basis. **The subject of a resolution must be within the objectives and jurisdiction of the ARNNL.** A Resolution will be declared out of order if there is a conflict with the law, the *Registered Nurses Act (2008)*, *Registered Nurses Regulations (2013)*, ARNNL Bylaws, standing rules of order, or if it concerns a matter already under study.

How Do I Prepare A Resolution?

- ✓ Identify the issue or idea.
- ✓ Compile background information which will assist with the development of the resolution and supporting rationale.
- ✓ ARNNL staff may be contacted by the submitter for advice regarding whether the resolution is within the objectives and jurisdiction of the ARNNL, or whether the issue is currently under study.
- ✓ Draft the resolution in the following format. A Form to submit your resolution is available below (but is not essential).

WHEREAS, ... This clause(s) should state background information and/or brief statements of reasons for a resolution.

BE IT RESOLVED THAT, ... This clause(s) should state *WHO* is to take action, *WHAT* the action is to be and to *WHOM* the action is directed. The clause should stand on its own and must not require explanatory comments to be understood.

Anticipated Actions and Costs to the ARNNL

The submitter should attempt to outline follow-up actions to the resolution and identify any costs involved.

Explanatory Notes (optional): Brief notes should be used to describe the rationale for the resolution. The submitter should be able to substantiate facts cited. These notes are limited to 200 words.

Members wishing further information regarding the submission of resolutions may contact ARNNL.

What Action Is Taken on Resolutions?

- Resolutions are reviewed for clarity, legality, correct form and to avoid duplication. At this time, submitters may be contacted if revisions are required.
- Resolutions to be presented at the 2019 Annual Meeting will be posted on ARNNL's website in May 2019 and displayed to the assembly at the Annual meeting.
- Submitters may lobby other members to gain support for their resolution.
- At the ARNNL Annual Meeting, the Chair of the Resolutions Committee reads aloud each resolution and states the name of the mover/submitter and seconder. *The mover/submitter of the resolution arranges to be present or to have a mover and seconder present at the annual meeting to initiate the motion.* The person moving the resolution should also speak to the assembly regarding the rationale for the motion.
- A resolution may be withdrawn by the mover providing that a written request is forwarded to the Chair of the Annual Meeting.

When and Where Do I Submit a Resolution?

Submit resolutions to ARNNL by the deadline **May 10, 2019**. Be sure to include the name, ARNNL Registration Number, address, home/business phone numbers, and email addresses of the mover and seconder.

Resolution Example

WHEREAS, many provincial Nursing Associations are presenting their nurses with awards to recognize excellence or a significant contribution to nursing; therefore,

BE IT RESOLVED THAT, ARNNL review other provincial programs and if possible establish a similar awards program for the membership.

ASSOCIATION OF REGISTERED NURSES OF NEWFOUNDLAND & LABRADOR

RESOLUTION FOR SUBMISSION TO ARNNL ANNUAL MEETING
ARNNL House, 55 Military Road, St. John's, NL (via Webcast), Monday, June 10, 2019

WHEREAS, ...

BE IT RESOLVED THAT, ...

ANTICIPATED ACTIONS AND COSTS

EXPLANATORY NOTES

MOVER/Submitter: _____
(name)

Address: _____

Phone: (H) _____ (B) _____

Email: _____

Signature: _____

ARNNL Registration No.: _____

Seconder: _____
(name)

Address: _____

Phone: (H) _____ (B) _____

Email: _____

Signature: _____

ARNNL Registration No.

SEND TO: RESOLUTIONS COMMITTEE, ASSOCIATION OF REGISTERED NURSES OF NEWFOUNDLAND & LABRADOR.

[Deadline for submission of Resolutions is May 10, 2019](#)